

Minutes of the Meeting of Compton Bassett Parish Council

Held on Thursday 30th January 2020

At 7pm

Those Present: Cllr Szczesiak (PS), Cllr Marshall (JM) (Vice Chair), Cllr Waite (LW), Cllr Horseman, Cllr Reis (CR), D. Zeitzen (DZ) (Clerk)

No members of the public attended

AGENDA

1. **Apologies for absence-** Cllr Barnett
2. **Briar Leaze development update Peter Crouch** . Peter advised plots 1 & 2 are now occupied, plots 3 & 4 will be next and all will be ready by June 2020. 3 shared ownership properties are due for completion end February. Peter advised the damaged kerbs have now been repaired. The drainage connection issue has been resolved and being work on. All damage to grass will be repaired before completion of site. Peter invited parish councillors to a viewing of a finished property on the evening of Thursday 5th March before the parish council meeting.
3. **Chris Morris – Gigaclear** Chris Morris apologised for the fact no notice was given that temporary traffic lights were installed in the village on 6th January. After complaints about the state of the verges Gigaclear are carrying out temporary repairs but will repair properly in the spring. CR said there are not enough pots in the village despite requests being put in before work commenced. JM proposed contacting Wiltshire On Line Team again with the concerns over Gigaclear's performance, PS seconded this, unanimously approved. Matt Gleed Project Manager and Laura Jones Regional Manager Gigaclear. PS thanked Chris Morris for attending. **Action: DZ to email Wiltshire On Line Team, CR to contact direct.**
4. **Minutes** – Minutes of the Meeting held 5th December 2019 were unanimously approved and signed by PS.
5. **Declaration of Interest in items on the Agenda** - None
6. **Receipt of Public Questions** - None
7. **Actions & Matters Arising** : Phonebox LW advised there is no change to the quote to renovate. Hoping to move the box end Feb/March **Action: LW to arrange removal**
White lining by Church **Action: JM will discuss at next CatG meeting.**
Snow plough has arrived paid for by grant from SSE
Village archives – several possibilities ongoing – LW asked JM to thank VHC for offer of space. **Action: LW looking at possibilities**
, Overgrown bushes by bus shelter **Action: PS to cut back,**
Gullies, verges **Action: JM to chase**
8. **Planning-**
Hills - 16/05708/WCM Extraction and conveyor belt and Footpath and bridleway diversion order Objection from Compton Bassett Parish Council – ongoing.
19/05427/Ful 1, The Breach Single storey extension to rear of property, two storey extension to side of property, loft conversion and relocation of oil tank – Approved with conditions 13.12.19
9. **Annual Parish Meeting 2020 Wednesday 29th April**– speaker Richard Rickets, editor of the National Bee Magazine a talk on “Gardening and Bees”
10. **NHP Review** The Chair pointed out that a meeting with Wiltshire Council planning department held in December which three parish councillors attended, did not follow procedures laid out in the parish councillors hand book, “The Role of the Parish Councillor” Any future meetings should be approved by informing the clerk and getting approval of the full parish council before taking place. The only exceptions being if attendance of the meeting comes under their own role and responsibility within the parish council e.g. CatG , Area Board.
11. **Feedback from meetings** JM attended a footpath meeting organised by Anne Henshaw who is endeavouring to set up a group to manage the local footpaths. JM is facilitating the next meeting.

JM Area Board Meeting – Advised Waste collection will be changing at end February, black bins will just be for glass. Calne Leisure Centre is having a £3.4million refurbishment
JM CatG Meeting More information was given about highways engineers

12. **Internal Auditor 2019/20** – DZ asked if the internal auditor for 2019/20 could be appointed PS proposed using Mrs Anne Duffield as in previous years. This was unanimously agreed.
Action: DZ to contact Mrs Duffield
13. **Correspondence Received** Highways Nov and Dec newsletters Noted,
Complaint re traffic lights, verges PS visited resident
Gigaclear – item 6 Wiltshire on line Team
Invitation to Focus on Future Event Noted,
Community Area Joint Strategic Needs Assessment Noted
Complaint footpath issues – landowner contacted
Wiltshire on line Team re Gigaclear – item 6,
Replacement chevron and white lines **Action: JM to follow up.**
14. **Finance and Accounts**
 - a. Bank statement as at 27 Jan £8,919.72 Income & Expenditure as at 30 Jan £8,919.72 Unanimously approved
Vat refund submission -Refund of £470.00 received from HMRC
 - b. Precept 2020/21 DZ advised the precept request had been submitted to Wiltshire Council and acknowledged.
 - c. Invoices Clerks salary, December and January £211.40 Unanimously approved and cheque signed
15. **Communications** -newsletter LW advised there will be a Spring edition of the newsletter.
16. **Traffic Calming** JM had previously circulated her report on road issues to parish councillors. JM had looked at 2 main issues, the state of repair of the road and secondly the volume and speed of the traffic. JM proposed the parish council get a quote from Hamilton Baillie for a road calming report, LW seconded this, unanimously approved. JM advised Lockeridge Parish Council has recently installed some traffic calming measures and proposed she contact them to ask about the success of the measures, unanimously approved. JM proposed sending her report to Cllr Wayman at Wiltshire Council, CR seconded this, unanimously approved. JM proposed asking CatG if an engineer could be sent out to do a report on the road. Unanimously approved. PS proposed the road management budget should be clarified **Action: JM to contact Hamilton Baillie and send her report to Cllr Wayman. JM to contact Lockeridge Parish Council. JM to contact Catg about an engineer. JM to clarify road management budget.**
17. **2020 Running Club Event** This is being held in the village on the morning of Sunday 31st May 2020 and will be a family fun event. PS and JM to meet with organisers
18. **First Aid Course** JM has been investigating courses that are available, ongoing.
19. **Councillors Observations** JM is organising a village litter pick on Saturday 15th February 2020.

Next meeting Thursday 5th March 2020

Annual Parish Meeting 2020 Wednesday 29th April– speaker Richard Rickets, editor of the National Bee Magazine a talk on “Gardening and Bees”

Annual Parish Council Meeting 2020 Wednesday 20th May 2020